

AGENDA  
LONGMONT LIBRARY BOARD  
LONGMONT PUBLIC LIBRARY BOARD ROOM  
409 FOURTH AVENUE  
Monday, November 18, 2019  
7:00 P.M.

The meeting was called to order at 7:01 p.m. by Chairperson Mark Springfield.

Roll Call: Present were Board Members Cathy Balan, Katie Fuller, Catherine Fink-Johnson, Cynthia Keller, and Mark Springfield; Library Director Nancy Kerr. Absent was Councilmember Tim Waters.

1. Approval of minutes
  - The minutes of Monday, October 28, 2019 require signature. The addendum referenced was added. The minutes were approved and signed.
2. Reports and Information Items
  - a. Library staff report ~~---~~ no report
  - b. Library Director's Report -- Director Nancy Kerr
    - Interviews for Campus Security position will take place this Friday, 11/22/19.
    - Page Supervisor position revisions are still awaiting approval from HR.
    - The Director described various changes in the lobby organization and furniture, including a new display for Staff Picks.
    - The Friends test-drove a motorized pallet-jack to move books and are planning to invest in purchasing one for the future.
    - Claire Studholme, Children and Teen Librarian, and Director Kerr met with local school librarians to plan a large-scale literacy festival for Spring 2021. They also discussed the possibility of rolling out a "One City, One Book" event.
    - The Board discussed the OUR Center's proposal to close on SVVSD snow days.
    - Board member Catherine Fink-Johnson asked a follow-up question about how the Library can increase outreach to the LatinX community, based on Jana Kopp's report last meeting that more help is needed. The Director can only request more funding for additional positions once per year during the budget cycle. The Library lacks a Volunteer Coordinator so it is difficult to manage volunteers, even though they are appreciated.
  - c. Friends of the Library Report -- no report
  - d. Council Liaison Report -- no report

3. Old Business

a. Little Free Libraries -- Cathy Balan

- Board member Springfield is doing December and Board member Keller will take over beginning the first week of January 2020. They need additional repairs due to recent vandalism.

b. Feasibility Study -- Director Nancy Kerr

- Director Kerr is setting up the weekly schedule for KBA Consulting when they visit in the first week of December 2-4, 2019.
  - They will meet with the Leadership Team, Library staff, Library Board, City staff and Council members, and others. They will get the lay of the land and inspect the facility, etc. and are comfortable with the revised timeline (Their community engagement has been bumped to after the start of the year).
  - If they do recommend the creation of a library district, Board member Springfield suggested that their work needs to be completed early enough to allow sufficient time for the measure to make next year's ballot. Other measures may also be proposed (possibly from Parks & Rec and/or the group promoting an Arts & Culture center).
  - Board member Springfield suggests the creation of a road map for their work as soon as possible.

c. Library grounds maintenance update -- Director Nancy Kerr

- Communication continues with the City on the most expeditious strategies to mitigate risk, given the current state of the grounds.
- Director Kerr will have a key made in order to move the large, parked vehicle in the parking lot.
- She also fielded a concern regarding inadequate lighting from a patron who complained about it as a safety issue. The lights are in the process of being repaired.

d. Fine Free movement -- Director Nancy Kerr

- Director Kerr would like to promote the removal of fines. Research shows they are ineffective and act as a barrier to access for patrons, especially children. Books still have to be returned in good condition.
  - Longmont will be the only library out of 6 in our consortium to still have fines as of Jan. 1, 2020. One of the 6 will continue to have fines on adult materials, but will remove fines on children's and teen materials.
- All money collected from fines and donations go to the City, instead of to the library. If people donate to the Friends of the Library, it all comes back to the Library.
  - Board member Fink-Johnson noted that this is an equity issue that the City should include in its efforts to make the City more inclusive.

e. Distribution of Board Bylaws

4. New Business

a. Next meeting date: December 16, 2019

5. Public comments

6. Library Board comments

7. Adjournment at 8:16pm.